



## TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

[www.tdhca.state.tx.us](http://www.tdhca.state.tx.us)

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October 19, 2023

*Writer's direct dial: 512-936-7828*  
*Email: [gavin.reid@tdhca.state.tx.us](mailto:gavin.reid@tdhca.state.tx.us)*

Mr. Miguel Chacon  
Executive Director  
Adults and Youth United Development Association, Inc. (AYUDA)  
1325 Beverly Ann Drive  
San Elizario, TX 79849  
Email: [mchacon@ayudaelpaso.org](mailto:mchacon@ayudaelpaso.org)

RE: Request for Applications to administer the Bipartisan Infrastructure Law Department of Energy  
Weatherization Assistance Program

Dear Mr. Chacon:

This letter serves to notify AYUDA that the Texas Department of Housing and Community Affairs (the Department) has reviewed the application submitted by AYUDA to administer the Bipartisan Infrastructure Law (BIL) Department of Energy (DOE) Weatherization Assistance Program (WAP).

AYUDA's application will not be recommended for an award due to the application's failure to demonstrate the following as stated under "Scoring of Applications" in the Request for Applications:

- 1) An ability to demonstrate staff and organizational capacity to deliver the proposed services; and
- 2) An ability to demonstrate positive past performance with DOE WAP.

Although the application satisfied all prescreening criteria with all questions thoroughly answered, the application did not show past experience performing, specifically, DOE weatherization nor did it indicate that fully trained and certified staff (e.g., QCI, ASHRAE) are currently employed and ready to begin conducting weatherization work to, specifically, DOE standards. These two criteria are critical to the successful administration of BIL DOE WAP.



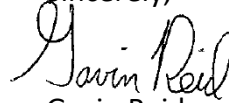
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The Department provides an avenue for applicants who would like to appeal this decision to the Executive Director. The rules governing the Department's Appeals Process are located in 10 TAC §1.7 Appeals Process and can be found on the Secretary of State's website at [https://texreg.sos.state.tx.us/public/readtac\\$ext.TacPage?sl=R&app=9&p\\_dir=&p\\_rloc=&p\\_tloc=&p\\_ploc=&pg=1&p\\_tac=&ti=10&pt=1&ch=1&rl=7](https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=10&pt=1&ch=1&rl=7).

If you choose to exercise your appeal rights, you must file your appeal with the Department no later than 5:00 p.m., **seven (7) days** from the date of this notice. The Executive Director will then have up to fourteen (14) days to review, consider and respond to your appeal. If the Executive Director denies your appeal, you may then appeal directly to the Department's Board at its next available meeting.

We thank you for your interest in administering BIL DOE WAP. If you have questions related to the appeals process, feel free to contact me at 512-936-7828 or [gavin.reid@tdhca.state.tx.us](mailto:gavin.reid@tdhca.state.tx.us).

Sincerely,

A handwritten signature in black ink that reads "Gavin Reid". The signature is fluid and cursive, with the first name "Gavin" and last name "Reid" clearly distinguishable.

Gavin Reid

Manager of Planning  
Community Affairs Division